



Remodel

Description

This guideline is used when performing a remodel on a residential property. Please see the additional notes section for more information.

To apply, use the "Residential Remodel" application on the CSS portal.

Who Can Apply

General Contractor (CGC), Building Contractor (CBC), Residential Contractor (CRC), or Owner/Builder.

Required Documents – always required

- Scope of Work
- Floor Plan (existing and proposed)

Conditional Documents – may be required, subject to the details of the parcel and the scope of work

- Notice of Commencement
- FEMA Packet and/or Elevation Certificate
- Other Supporting Documents, such as:
 - Florida Product Approval or NOA
 - Energy Calculations
 - Architectural Structural Plans
 - Site Plan

Owner/Builder Documents

- Owner/Builder Affidavit

Private Provider Documents

- Notice to Building Official of Use of Private Provider
- Private Provider List of Building Inspections, if using plans review
- Private Provider Plan Compliance Affidavit, if using plans review



Review

- Building
- Floodplain, if applicable

Inspections

- Inspections vary, subject to the details of the scope of work
- Notice of Commencement, if applicable
- Final Add/Remodel
- Debris, if using private provider
- Private Provider Compliance Report, if using private provider

Additional Notes

This permit type acts as a general permit for various work to a residential structure that does not have a specific permit type. Including but not limited to repairing flood damage, reconfiguring the floor plan, and interior or exterior finishes.